



The Corporation of The  
**Town of Amherstburg**  
Fire Department



## STR FIRE SAFETY CHECKLIST

<b>ALL SHORT TERM RENTALS REQUIRE</b>
<b>MAINTENANCE DOCUMENTATION</b>
<ul style="list-style-type: none"><li>• Ongoing 2 Year Records Upon Request</li></ul>
<b>INTERCONNECTED SMOKE ALARMS</b>
<ul style="list-style-type: none"><li>• All Levels</li><li>• Each Bedroom</li><li>• Dedicated Service Room</li></ul>
<b>CARBON MONOXIDE ALARMS OUTSIDE ALL SLEEPING AREAS</b>
<ul style="list-style-type: none"><li>• Outside All Sleeping Areas if Building has Attached Garage and/or Fuel Burning Appliances</li></ul>
<b>2A10BC EXTINGUISHER</b>
<ul style="list-style-type: none"><li>• All Levels at Exits</li></ul>
<b>FIREPLACE/CHIMNEY/APPLIANCES ANNUAL MAINTENANCE</b>
<ul style="list-style-type: none"><li>• All Fuel Burning Appliances; Furnace, Hot Water, Fireplace, Wood Stove</li><li>• Fire Department Maintenance Requirement Sign Off</li></ul>
<b>MAINTENANCE OF EXITS</b>
<ul style="list-style-type: none"><li>• All Exits</li><li>• Signage Over Each Exit</li><li>• Exits Are Unobstructed Inside and Outside The Suite</li><li>• Emergency Window Exits Shall Have Window Opening Instructions Posted At The Window</li></ul>
<b>APPROVED FIRE SAFETY PLAN (FSP)</b>
<ul style="list-style-type: none"><li>• Required for Each Unit and Must be Submitted to Fire Service for Review and Approval</li><li>• FSP Must Include Floor Plans for Each Level and Parking Plan if Applicable</li></ul>

Bruce Montone  
Fire Chief  
PRESERVING OUR PAST – PROTECTING OUR FUTURE

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<b>FLOOR PLANS</b>
<ul style="list-style-type: none"> <li>• Floor Plans for Each Level - Must Have a Legend and Indicates Placement of: <ul style="list-style-type: none"> <li>a. Smoke/Carbon Monoxide Alarms</li> <li>b. Smoke Alarms</li> <li>c. Fire Extinguishers</li> <li>d. EXIT Signs &amp; Emergency Lighting</li> <li>e. Secondary Means of Egress</li> <li>f. Main Electrical Shut Off</li> <li>g. Main Gas Shut Off</li> <li>h. Mechanical Room Location</li> </ul> </li> </ul>
<b>APPROVED SECOND EXIT BASEMENT</b>
<ul style="list-style-type: none"> <li>• Approved Second Exit from Basement if Sleeping Below Grade <ul style="list-style-type: none"> <li>i. Basement Y/N</li> </ul> </li> </ul>
<b>SHORT TERM RENTALS 5 BEDROOMS OR GREATER ALSO REQUIRE</b>
<b>EMERGENCY CORRIDOR LIGHTING</b>
<ul style="list-style-type: none"> <li>• All Corridors</li> <li>• Stairways</li> </ul>
<b>APPROVED SECOND EXIT</b>
<ul style="list-style-type: none"> <li>• Approved Second Exit from: <ul style="list-style-type: none"> <li>i. First Floor Y/N</li> <li>ii. Second Floor Y/N</li> <li>iii. Third Floor Y/N</li> </ul> </li> </ul>
<b>EXIT SIGNAGE</b>
<ul style="list-style-type: none"> <li>• All Corridors (Exit sign meets OBC requirements for size, colour and either hardwired or photoluminescent</li> <li>• Ensure the exit signage meets CAN/ULC S-572 Standard for Photoluminescent signage</li> </ul>
<b>SHORT TERM RENTALS 7 BEDROOMS OR GREATER ALSO REQUIRE</b>
<b>FIRE ALARM SYSTEM</b>
<ul style="list-style-type: none"> <li>• All Corridors (Exit sign meets OBC requirements for size, colour and either hardwired or photoluminescent (photoluminescent also requires constant light source or emergency light pack directed at sign))</li> <li>• Ensure the exit signage meets CAN/ULC S-572 Standard for Photoluminescent signage</li> </ul>