



Town of Amherstburg Council Brief

Highlights from the October 27th, 2025 meeting of Council:

REPORT OUT FROM IN-CAMERA SESSION

Item A – Personal Matters About an Identifiable Individual Related to Committee Membership

This matter was not addressed in closed session and was brought before Council in the public session. The Council moved to refer the matter to the Integrity Commissioner for investigation.

Item B – Legal Matter Related to Development in the Town of Amherstburg

Council received the matter for informational purposes.

MINUTES FROM PREVIOUS MEETING

Council adopted the following minutes:

- 07 14 2025 – Special In-Camera Council Meeting Minutes (Confidential)
- 08 11 2025 – Special In-Camera Council Meeting Minutes (Public)
- 08 11 2025 – Special In-Camera Council Meeting Minutes (Confidential)
- 08 12 2025 – Special In-Camera Council Meeting Minutes (Public)
- 08 12 2024 – Special In-Camera Council Meeting Minutes (Confidential)

RECOGNITIONS

Heritage Property Plaque Presentations

A Heritage Property Plaque was presented to recognize Captain Robert Hakett Residence.

REPORTS

Amendment to the Economic Development Community Improvement Plan, 2025

Council approved amendments to the Economic Development Community Improvement Plan (CIP), expanding the project area to include the Howard Industrial Area and introducing new investment incentives. The Addendum will be forwarded to the Ministry of Municipal Affairs and Housing for filing. By-laws 2025-071 and 2025-078 were passed to update the designated project area and formally adopt the amended CIP 01 improvements, subject to technical and financial approvals.

Valente Development Corp. Proposal for New Town Hall with Options

Council resolved not to proceed with the Valente Development Corporation proposal and directed Administration to bring forward alternative options, including potential renovations to the existing Town Hall. Council also received and accepted the delegations regarding the new Town Hall development.

2025 Special Events Approval Part 7

Council approved Part 7 Special Events, which included the Santa Claus Parade and moved that the Windsor Parade Corporation be granted permanent exemption from all municipal fees associated with the Amherstburg Santa Claus Parade, including road closure permits, noise exemptions, and barricade costs.

Capital Project Work – Laserfiche Software Replacement, Accounts Payable Processes and Business Process Automation

Council authorized Administration to enter into an ongoing software agreement with GovFrameworks for the Town's accounts payable and business process automations, with \$36,578 (plus taxes) approved under Capital Project ITS-001-25. The transition to the Laserfiche Cloud platform will automate workflows, improve records management, and increase efficiency across departments.

INFORMATION REPORTS

Report back on Council Resolution #20250210-002

Council received the report for information outlining the City of Toronto's shade policy and guidelines and the Town's of Amherstburg's methods to provide shade in the Town's parks and municipally owned public spaces.

2025 Second Quarter (Q2) Projected Variances as of June 30th, 2025

Council received the report for information. The report provides Council with an overview of the Town's second-quarter 2025 cash-based budget results, including projected departmental variances. Council referred the presentation from the delegate to the Amherstburg Audit and Finance Committee.

2025 Long Service Recognition

Council acknowledged the employees being honored for their long service and received the report for information.

Retirement Recognition 2025

Council acknowledged the employees retiring from the organization and received the report for information.

September 2025 Amherstburg Policing Activities Report

Council received the report for information.

Consultation on Proposed Special Economic Zones Criteria

Council was provided with information on the Province's proposed regulatory framework under the Special Economic Zones Act, 2025, which sets out criteria for designating zones, projects, and proponents to support important economic activities while ensuring high

standards for operations, environmental and safety are met. Council received the report for information.

CONSENT CORRESPONDENCE

Ontario Big City Mayors (OBCM) and the Mayors and Regional Chairs of Ontario (MARCO) - Motion Supporting the Elect Respect Campaign

Council received correspondence from MARCO requesting support the Elect Respect campaign, which promotes safe, inclusive, and respectful environments for elected officials.

Request for Exemption to Proposed Mandatory Firefighter Certification Requirements

Council received correspondence from the Town of Englehart encouraging the Office of the Fire Marshall and the Ministry of the Solicitor to provide support and an extension for the mandatory firefighter certification requirements under O. Reg. 343/22, due to challenges faced by small, rural, and volunteer-based fire departments.

CORRESPONDENCE

Essex Region Source Protection Committee – Municipal Representation

Council endorsed the appointment of Taryn Azzopardi, City of Windsor to the Essex Region Source Protection Committee with an expected appointment date of February 12, 2025 for a 5-year term of employment.

CONSENT OTHER MINUTES

Council received the minutes of the following:

- Committee of Adjustment Meeting Minutes – October 1, 2025

NEW BUSINESS

Civic Recognition Request – Canadian Premature Babies Foundation

Council endorsed the request on behalf of the Canadian Premature Babies Foundation to illuminate Town Hall in purple on November 17th in support of the International Global Illumination Project.

Interested in Council initiatives?
SUBSCRIBE to receive Council Agendas right to your email!
amherstburg.ca/council/Subscription