



Town of Amherstburg Council Brief

Highlights from the November 24th, 2025 meeting of Council:

REPORT OUT FROM IN-CAMERA SESSION

Item A: Labour Relations and Employee Negotiations Matter

Administration was directed to proceed on the verbal direction of council.

Item B: Striking Committee Selection

Council appointed Catherine Emily Rutherford to the Amherstburg Accessibility Advisory Committee for the remainder of the 2022–2026 term and directed that By-law 2023-015 be amended and brought back for adoption to reflect this appointment.

Item C: Negotiations Regarding the Disposition of Public Lands in the Town of Amherstburg

Administration was directed to proceed on the verbal direction of council.

MINUTES OF PREVIOUS MEETING

Council adopted the following minutes:

- 2025 09 08 - Special In-Camera Council Meeting Minutes- Public
- 2025 09 08 - Special In-Camera Council Meeting Minutes- Confidential
- 2025 10 14 - Regular Council Meeting Minutes
- 2025 10 14 - Special Council Meeting - Planning Minutes
- 2025 10 27 - Regular Council Meeting Minutes

RECOGNITIONS

Heritage Property Plaque Presentations

Heritage Property Plaques were presented to recognize the Thomas Ouellette Carriage House and the Thomas Ouellette Manor.

REPORTS

IT Computer Hardware Lifecycle Replacements

Council approved funding in the 2025 Capital Budget for the Town's lifecycle computer replacement program to maintain secure and reliable technology. Administration has transitioned to a five-year replacement cycle to improve cost efficiency and, through the group procurement process, identified Dell Canada Inc. as the preferred supplier. The total cost is within the approved budget, and Council authorized the purchase and approved the CAO and Treasurer to execute the agreement.

Parks Master Plan Update 2025

Council received an update to the Town's Parks Master Plan, which outlines long-term priorities for park development, accessibility, and community amenities. Council unanimously approved and adopted the updated Parks Master Plan.

Carnegie Library Windows

Council received a report outlining the condition and restoration needs of the windows at the historic Carnegie Library, including potential costs and heritage considerations, and referred any decisions or funding for repairs to the 2026 Capital Budget deliberations.

Canard Estates Subdivision Phase 2 – Assumption of Underground Infrastructure and Streetlights

Council reviewed the condition and assumption of underground infrastructure and streetlights in Canard Estates Subdivision Phase 2 and approved the recommendations of the Consulting Engineer, RC Spencer Inc., formally assuming the underground infrastructure and streetlights.

INFORMATION REPORTS

Building Activity Report for Month of July to September 2025

Council received the report for information.

Quarterly Fire Department Activity Report – Q3 – 2025

Council received the report for information.

Amherstburg Policing Activities Report- October 2025

Council received the report for information.

Summary of Site Plan Applications through November 10, 2025

Council received the report for information.

CONSENT CORRESPONDENCE

Legislative Amendments – Hon. Robert J. Flack

Council received correspondence from the Province providing an update on amendments to the Development Charges Act, 1997, and the Building Code under Bill 17, which introduces changes to the timing and payment of development charges for non-rental residential developments.

CORRESPONDENCE

Crime Stoppers Month – Proclamation Request

Council proclaimed January 2026 as Crime Stoppers Awareness Month in the Town of Amherstburg.

CONSENT OTHER MINUTES

Council received the following minutes:

- Heritage Committee Meeting Minutes - October 9, 2025
- Economic Development Advisory Committee Meeting Minutes - October 16, 2025
- Special In-Camera Economic Development Advisory Committee Meeting Minutes
- Amherstburg Accessibility Advisory Committee Meeting Minutes - October 23, 2025

OTHER MINUTES

Drainage Board Meeting Minutes – November 4, 2025

Council received the Drainage Board minutes and the engineer's report for the Ernest Paquette Drain and provisionally adopted By-law 2025-083. Council approved landowner requests for drainage improvements on the Antaya Drain and the east side of Howard Avenue, and appointed R. Dobbin Engineering Inc. to prepare the necessary reports. Council also approved the drainage apportionments as listed in the minutes.

NEW BUSINESS

Conservation Authority Consolidation

Council directed that the Town submit comments to the Environmental Registry of Ontario opposing the Province's proposed consolidation of conservation authorities, supporting the concerns raised by ERCA, and noting that such changes could place additional financial and operational burdens on municipalities. Council also directed that the Town's submitted comments be shared with local municipalities and County Council.

NOTICE OF MOTION

Request for Hydro One to Appear Before Amherstburg Town Council

Council passed a resolution, following a Notice of Motion made on November 10th, requesting that Hydro One appear before Council to explain the frequent power outages affecting Amherstburg, outline planned system improvements, and address questions about service reliability. Council also directed Administration to contact Hydro One and arrange the presentation at the earliest opportunity.

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