



# Town of Amherstburg User Fee Schedule-2025

## Schedule B

### Building Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
<b>General Building Fees</b>			
Minimum Building Permit Fee	per permit	\$ 160.00	2
Lawyers Letter-Legal property information requests	per letter	\$ 91.00	2
Business Licence Inspection	per inspection	\$ 90.00	2
Liquor Licence Review	per review	\$ 120.00	2
911 addressing in rural area	per Sq Ft	\$ 96.00	2
Change of Use Permit	per Sq Ft	\$ 180.00	2
Change of Address	per permit	\$ 298.00	2
Transfer of Permit	per permit	\$ 118.00	2
Conditional Permits	Per agreement	\$ 1,000.00	2
Inspection fee-work incomplete not ready for inspection	per inspection	\$ 84.00	2
Inspections outside normal working hours (minimum 2 hour charge)	per hour per inspection	\$ 118.00	2
Inspections for other agencies (Rent tribunal, Ontario Renovates)	per inspection	\$ 240.00	2
Additional work request (inspections, cursory plan review etc.)	per hour	\$ 84.00	2
Construction started without permit	per application	25% of permit fee	2
Construction completed without permit	per application	Double the applicable fee	2
Building permit revoked	per permit	no refund	2
Building permit withdrawn or cancelled by owner	per permit	25% of permit fee	2
<b>Residential Construction Permit-Group C</b>			
Minimum Residential Permit Fee	per permit	\$ 1,200.00	2
Single Family Dwelling-above grade level	per sq. ft.	\$ 1.35	2
Semi-Detached, Duplex, Triplex, Townhomes-above grade level	per sq. ft.	\$ 1.35	2
Multi-Unit Dwelling-Condominium, Apartments	per sq. ft.	\$ 1.35	2
Basement new construction (foundation)	per sq. ft.	\$ 0.30	2
Finished basement after new construction	per sq. ft.	\$ 0.70	2
Secondary Units-within existing dwelling	per sq. ft.	\$ 1.35	2
Secondary Units-within dwelling	per sq. ft.	\$ 1.35	2
Secondary Units-with in existing accessory structure	per sq. ft.	\$ 1.25	2
Secondary Units-with in a new accessory structure	per sq. ft.	\$ 1.35	2
Accessory structure (garage, sheds)	per sq. ft.	\$ 0.60	2
Residential additions / Renovations	Per \$1,000 of Construction Value	\$ 15.00	2
Decks / Porches-Min\$200.00	per sq. ft.	\$1.05 / sqft (\$200 min)	2
Gazebos	per permit	\$ 180.00	2
<b>Occupancy Group 'A' 'B' 'D' 'E' 'F'</b>			
Building Shell Only	per sq. ft.	\$ 1.30	2
<b>Interior Finishing - Tenant Fit Up</b>			
Group A, B, D, E, F where permit has been issued for the building shell only, separate tenant fit up permit will be required	per sq. ft.	\$ 0.70	2
<b>Greenhouse and Farm Buildings</b>			
Barns-new and additions (G1, G2 Occupancy)	per sq. ft.	\$ 0.40	2



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Greenhouse (G3 Occupancy)	per sq. ft.	\$	0.05	2
For all other ancillary uses other than a greenhouse or barn	Per \$1000 of Construction Value	\$	15.00	2



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#### Projects not listed in Schedule

Projects not listed within this schedule will be based on project construction value	Per \$1,000 of Construction Value	\$	15.00	2
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#### Plumbing-Residential

Single Detached, Semi Detached, Townhomes	per unit	\$	241.00	2
Multi Unit	per unit	\$	152.00	2
Renovations, Additions, Secondary Units	per permit	\$	106 + \$15.00/fixture	2
Backwater valve	per permit	\$	83.00	2
Sump pump overflow / Foundation Drain Disconnect (Sump Pit)	per permit	\$	55.00	2
Installation of new sanitary or storm sewer for single family, Semi Detached or Townhome units	each	\$	122.00	2
Lateral sewer connection to existing house	each	\$	167.00	2

#### Plumbing-Non Residential

Site servicing-storm (additional fees for catch basin and manholes)	per foot-min \$180.00	1.02 /LF (\$180.00 min)		2
Site servicing-sanitary (additional fees for catch basin and manholes)	per foot-min \$180.00	1.02 /LF (\$180.00 min)		2
Internal Plumbing	per application	\$	132 + \$15.00/fixture	2
Backflow	per application	\$	77.00	2
Catch basin / manholes	per application	\$	51.00	2
Water Heater	per unit	\$	18.00	2
Roof drain	per unit	\$	13.00	2
Grease and oil interceptor	per unit	\$	30.00	2
Water Distribution piping	per space	\$	88.00	2

#### Heating Residential and Non-Residential

Single Detached, Semi Detached, Townhomes	per unit	\$	153.00	2
Condominium and Apartment Units	per unit	\$	102.00	2
Roof Top Units -including distribution ductwork	per unit	\$	204.00	2
Kitchen Hood / Fire Suppression system	per unit	\$	204.00	2

#### Sewage Septic Systems

New installation or replacement (any type)	per permit	\$	955.00	2
Holding tank	per permit	\$	955.00	2
Repair or alteration to existing system	per permit	\$	282.00	2
The decommissioning of septic systems and/or installing new lateral sanitary sewers	per permit	\$	298.00	2

#### Demolition

Demolition of structures	per sq. ft	\$	0.25	2
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#### Designated Structures

Designated structures to include -Solar collectors, retaining walls, wind turbines, loading docks, towers, tanks	Per \$1,000 of Construction Value	\$	15.00	2
Tents	per permit	\$	120.00	2
Signs (permanent)	per sign face	\$	120.00	2

#### Swimming Pool Enclosures



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Swimming Pool Enclosures	per permit	\$	132.00	2
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#### Indemnity Deposits (Refundable up to 3 years from permit issuance)

Residential	deposit	\$	1,000.00	2
Non-Residential (commercial, industrial, institutional)	deposit	\$	1,000.00	2
Swimming Pool Enclosures (inground pools)	deposit	\$	1,000.00	2
Swimming Pool Enclosures (above ground pools)	deposit	\$	500.00	2
Accessory Structures-residential	deposit	\$	500.00	2
Farm buildings	deposit	\$	500.00	2
Decks and porches	deposit	\$	500.00	2

#### Notes:

1. To indemnify the Town from any loss or damage it may sustain by reason of the work carried out under such permit. Upon the completion of all work performed under the said permit, the amount of such indemnity fee shall be returned to the applicant after deductions of the amount of any loss or damage to any property or installations of the Town or any public utility, which loss or damage, in the opinion of the authority having jurisdiction arose out of the performance of such work. Outstanding permit fees will be deducted from the indemnity fee at the time of release. The Municipality will levy a fifty dollar (\$63.00) non-refundable fee to cover costs of the indemnity inspections.
2. Extra fees with respect to extra inspections, commencement of work prior to permit application being filed will be deducted automatically from indemnity fees.
3. New construction indemnity deposit will be refundable up to 3 years from issuance of permit less any additional extra fees.