



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

Mission Statement: As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

Author's Name: Tracy Prince	Report Date: February 26, 2025
Author's Phone: 519 736-0012 ext. 2254	Date to Council: March 24, 2025
Author's E-mail: tprince@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Annual Treasurer's Report – 2024 Council and Appointee Statement on Remuneration and Expenses

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated February 26, 2025, regarding Annual Treasurer's Report – 2024 Council and Appointee Statement on Remuneration and Expenses **BE RECEIVED for information**

2. BACKGROUND:

Section 284 of the *Municipal Act*, 2001, indicates that the Treasurer of a municipality shall in each year on or before March 31, provide the Council of the municipality an itemized statement on remuneration and expense payments in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

Section 284 of the Municipal Act, 2001 also dictates as a mandatory item, that the statement shall identify the By-law under which the remuneration or expenses were authorized to be paid.

3. **DISCUSSION:**

This report for the year ended December 31, 2024, discloses funds paid to members of Council and to the persons appointed by Council as remuneration and for expenses.

4. **RISK ANALYSIS:**

The Treasurer's Report is required by the *Municipal Act*; failure to provide an itemized statement of remuneration and expense payments for the 2024 year as required by section 284 would place the municipality in a state of non-compliance. Additionally, political risk exists if the disclosure requirement is not met.

5. **FINANCIAL MATTERS:**

Name	Remuneration for:	Amount
Council:		
Prue, Michael	Amherstburg Town Council*, Essex Power Board of Directors (Paid by Essex Power)	\$73,221.49
Gibb, Chris	Amherstburg Town Council*	\$35,212.56
McArthur, Donald	Amherstburg Town Council*	\$25,529.40
Allaire, Molly	Amherstburg Town Council*, ERCA Board (Paid by ERCA)	\$30,236.08
Courtney, Peter	Amherstburg Town Council*, ERCA Board (Paid by ERCA)	\$27,210.99
Crain, Linden	Amherstburg Town Council*	\$29,353.23
Pouget, Diane	Amherstburg Town Council*	\$31,339.00
Appointees:		

Name	Remuneration for:	Amount
Wark, Bill	Essex Power Board of Directors** (Paid By Essex Power)	\$9,937
Buchanan, Terris	Committee of Adjustment	\$825
Campigotto, Anthony	Committee of Adjustment, Drainage Board	\$1,350
Mailloux, Joshua	Committee of Adjustment	\$525
Shaw, Donald	Committee of Adjustment	\$750
Rollier, Deborah	Committee of Adjustment	\$600
Easterbrook, Christine	Accessibility Committee	\$250
Drew, Chris	Accessibility Committee	\$200
Curson-Prue, Shirley	Accessibility Committee	\$250
Pietrangelo, Tony	Accessibility Committee	\$250
Renaud, Marc	Accessibility Committee	\$200
Whittall, William	Accessibility Committee	\$250
Renaud, Brian	Drainage Board	\$675
Laramie, Brad	Drainage Board	\$600
Major, Allan	Drainage Board	\$750
Sellars, Murray	Drainage Board	\$750

*Amherstburg Town Council remuneration amount consists of: Salaries, Public Receptions, Conventions and Seminars, Travel and Mileage and Communication Allowance. Amounts vary among Council members.

** Amounts for Appointments include Per Diem, Convention and Seminars, Travel and Mileage. Amounts vary among Council Appointments.

For a detailed breakdown including Appointing By-laws please see Appendix A.

6. ASSET MANAGEMENT IMPACTS:

N/A

7. CONSULTATIONS:

The Supervisor of Revenue was consulted on this report

8. CORPORATE STRATEGIC ALIGNMENT:

Vision: Preserving our past while forging our future.

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
<p>PILLAR 1 Deliver Trusted & Accountable Local Government</p> <ul style="list-style-type: none"><input type="checkbox"/> Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures.✓ Deliver transparent and efficient financial management.<input type="checkbox"/> Increase effective communication and engagement with residents.<input type="checkbox"/> Develop our staff team, resources, and workplace culture.<input type="checkbox"/> Continue to deliver strong core municipal services.<input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation.	<p>PILLAR 3 Encourage Local Economic Prosperity</p> <ul style="list-style-type: none"><input type="checkbox"/> Encourage development of commercial and industrial lands.<input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation.<input type="checkbox"/> Continue to facilitate downtown development for residents and visitors.<input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.
<p>PILLAR 2 Invest in Community Amenities and Infrastructure</p> <ul style="list-style-type: none"><input type="checkbox"/> Maintain safe, reliable and accessible municipal infrastructure and facilities.<input type="checkbox"/> Increase access to recreation opportunities for all ages.<input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy's site, Belle Vue)<input type="checkbox"/> Create public access to water and waterfront<input type="checkbox"/> Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change.	<p>PILLAR 4 Shape Growth Aligned with Local Identity</p> <ul style="list-style-type: none"><input type="checkbox"/> Define and communicate a vision for the Town's future and identity.<input type="checkbox"/> Promote and plan for green and "climate change ready" development.<input type="checkbox"/> Review and implement policies that promote greater access to diverse housing.<input type="checkbox"/> Protect the Town's historic sites and heritage.<input type="checkbox"/> Preserve the Town's greenspaces, agricultural lands, and natural environment.

9. CONCLUSION:

This report is submitted for review by Council and to be received for information.

A handwritten signature in black ink, appearing to read 'Tracy Prince', with a large loop at the top and a trailing flourish.

Tracy Prince
Director of Corporate Services/CFO/Treasurer

Report Approval Details

Document Title:	Annual Treasurer's Report – 2024 Council and Appointee Statement on Remuneration and Expenses.docx
Attachments:	- Treasurer's Report 2024 Appendix A.pdf
Final Approval Date:	Mar 12, 2025

This report and all of its attachments were approved and signed as outlined below:



Valerie Critchley



Kevin Fox

**APPENDIX A
TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2024**

Pursuant to Section 284 of the Ontario Municipal Act 2001

COUNCIL

PRUE, Michael (Mayor)	Salary	56,609.25
	Communication Allowance	3,242.85
	Per Diem	300.00
	Public Receptions	863.86
	Training and Conferences	313.61
	Travel & Mileage	1,131.52
	Total	62,461.09
GIBB, Chris (Deputy Mayor)	Salary	31,782.96
	Communication Allowance	541.16
	Per Diem	300.00
	Public Receptions	0.00
	Training and Conferences	2,588.44
	Travel & Mileage	0.00
	Total	35,212.56
ALLAIRE, Molly (Council Member)	Salary	25,229.40
	Communication Allowance	0.00
	Per Diem	300.00
	Public Receptions	318.93
	Training and Conferences	2,997.91
	Travel & Mileage	467.84
	Total	29,314.08
COURTNEY, Peter (Council Member)	Salary	25,229.40
	Communication Allowance	1,169.54
	Per Diem	200.00
	Public Receptions	0.00
	Training and Conferences	0.00
	Travel & Mileage	0.00
	Total	26,598.94
CRAIN, Linden (Council Member)	Salary	25,229.40
	Communication Allowance	717.68
	Per Diem	300.00
	Public Receptions	311.08
	Training and Conferences	2,795.07
	Travel & Mileage	0.00
	Total	29,353.23
MCARTHUR, Donald (Council Member)	Salary	25,229.40
	Communication Allowance	0.00
	Per Diem	300.00
	Public Receptions	0.00
	Training and Conferences	0.00
	Travel & Mileage	0.00
	Total	25,529.40
POUGET, Diane (Council Member)	Salary	29,908.04
	Communication Allowance	1,230.96
	Per Diem	200.00
	Public Receptions	0.00
	Training and Conferences	0.00
	Travel & Mileage	0.00
	Total	31,339.00

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COUNCIL

WINDSOR POLICE SERVICES BOARD

PRUE, Michael	Remuneration	0.00
	Total WPS Board	0.00

ESSEX POWER BOARD OF DIRECTORS

PRUE, Michael	Remuneration	10,760.40
WARK, Bill	Remuneration	9,936.56
	Total Essex Power Board	20,696.96

ERCA

COURTNEY, Peter	Per Diem	612.05
ALLAIRE, Molly	Per Diem	922.00
	Total ERCA Board	1,534.05

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COUNCIL

COMMITTEE OF ADJUSTMENT

BUCHANAN, Terris	By-law 2023-018	Honorarium	825.00
CAMPIGOTTO, Anthony	By-law 2023-018	Honorarium	750.00
MAILLOUX, Joshua	By-law 2023-018	Honorarium	525.00
SHAW, Donald	By-law 2023-018	Honorarium	750.00
ROLLIER, Deborah	By-law 2023-018	Honorarium	600.00
Total Committee of Adjustment			3,450.00

ACCESSIBILITY COMMITTEE

CURSON-PRUE, Shirley	By-Law 2023-015	Per Diem	250.00
DREW, Chris	By-Law 2023-015	Per Diem	200.00
EASTERBROOK, Christine	By-Law 2023-015	Per Diem	250.00
PIETRANGELO, Tony	By-Law 2023-015	Per Diem	250.00
RENAUD, Marc	By-Law 2023-015	Per Diem	200.00
WHITTALL, William	By-Law 2023-015	Per Diem	250.00
Total Accessibility Committee			1,400.00

DRAINAGE BOARD

CAMPIGOTTO, Anthony	By-Law 2023-017	Honorarium	600.00
LARAMIE, Brad	By-Law 2023-017	Honorarium	600.00
MAJOR, Allan	By-Law 2023-017	Honorarium	750.00
RENAUD, Brian	By-Law 2023-017	Honorarium	675.00
SELLARS, Murray	By-Law 2023-017	Honorarium	750.00
Total Drainage Board			3,375.00