



Town of Amherstburg Council Brief

Highlights from the April 27th, 2026 meeting of Council:

REPORT OUT FROM IN-CAMERA SESSION

At its In-Camera meeting of Council on April 13th, 2026, Council determined it would not proceed further with the Amico-Loop proposal for the Belle Vue and deferred further steps until the new term of Council.

MINUTES OF PREVIOUS MEETING

Council adopted the Regular Council Meeting Minutes from April 13th, 2026.

RECOGNITIONS

Heritage Property Plaque Presentation

The Gordon House was recognized as a heritage property. Adam Coates, Heritage Planner for the Town of Amherstburg, accepted the plaque on the town's behalf.

PRESENTATIONS

Hydro One - Council Presentation

Hydro One presented an overview to Council outlining its roles and responsibilities within the community, recent investments to address local power outages, as well as its future and ongoing infrastructure plans. Council moved to receive the presentation.

REPORTS

2026 Surface Treatment Program (726030) – Tender Award

The Town issued a Request for Tenders for the 2026 Surface Treatment Program to maintain rural roads. One bid was received, and Council approved awarding the contract to Shepley Road Maintenance Ltd. for \$247,222.40 (plus HST). Council also authorized potential scope adjustments within the approved \$325,000 project budget and directed that any surplus funds be returned to the Gas Tax / CCBF Reserve.

HAP 04-26 for 79 Richmond Street

Council considered a Heritage Alteration Permit application for 79 Richmond Street, a contributing property within the Amherstburg Heritage Conservation District, to undertake exterior masonry restoration and preservation work.

Council approved the permit, subject to conditions to ensure the work is completed in accordance with heritage conservation standards, including oversight by the Heritage Planner and compatibility of materials.

Official Plan Amendment #28 and Zoning By-law Amendment ZBA-02-25 – River’s Edge Phase 3 (North Side of Brunner Ave)

Council received a report on proposed Official Plan and Zoning By-law Amendments to permit a residential development on Brunner Avenue. Due to an ongoing Drainage Act appeal that may affect servicing, Council deferred consideration of the applications and directed Administration to report back following a Tribunal decision.

HAP 02-06 for 261 Wolfe Street

Council considered a Heritage Alteration Permit application for 261 Wolfe Street to allow the construction of a four-storey multi-residential infill building within the Amherstburg Heritage Conservation District. Council approved the permit, subject to conditions to ensure the final design and materials remain consistent with the approved heritage-compatible concept, with oversight by the Planning Department.

Delegation of Authority during Restricted Acts Period (Lame Duck)

Council considered a report on maintaining municipal operations during a potential “lame duck” period following the 2026 municipal election, when legislative restrictions may limit Council’s authority. To ensure continuity, Council delegated authority to the Chief Administrative Officer to address certain financial and property matters exceeding \$50,000 during this period, subject to consultation, notification to Council, and formal adoption of the enabling by-law.

Amherstburg Accessibility Advisory Committee Achievements in 2025 and 2026 Multi-Year Accessibility Plan

Council received a report highlighting the Accessibility Advisory Committee’s 2025 achievements and ongoing efforts to improve accessibility across the community. Council adopted the Town’s 2026–2031 Multi-Year Accessibility Plan, which outlines actions to identify, prevent, and remove barriers and enhance accessibility in municipal programs, services, and facilities.

Service Line Warranty Program for Town of Amherstburg Residents

Council considered a proposed partnership with Service Line Warranties of Canada to help raise awareness of homeowner responsibility for private water and sanitary service lines and offer optional repair coverage. Council approved entering into a marketing partnership agreement and directed Administration to prepare communication materials to inform residents about the voluntary program.

INFORMATION REPORTS

Council received the following reports:

- Building Activity Report for Month of January to March 2026
- Policing Activities Report

CORRESPONDENCE

Proclamation & Flag Raising: Falun Dafa Day - May 13, 2026

Council proclaimed the month of May as “Falun Dafa Month” in the Town of Amherstburg and recognized May 13, 2026 as “Falun Dafa Day.” Council also approved the raising of the Falun Dafa flag on April 30, 2026.

CONSENT OTHER MINUTES

Council received the Heritage Committee Meeting Minutes from April 9, 2026.

OTHER MINUTES

Amherstburg Accessibility Advisory Committee Meeting Minutes - April 14, 2026

Council proclaimed May 31 to June 6, 2026 as National AccessAbility Week in the Town of Amherstburg and approved the raising of the County of Essex Accessibility flag on June 3, 2026 at the Libro Credit Union Centre.

BY-LAWS

By-law 2026-002 - Lakewood Drive Drain No 3 & Pumping Scheme - Third and Final Reading

Council passed By-law 2026-002 to authorize new drainage works for the Lakewood Drive Drain No. 3 and Pumping Scheme, and authorized the Mayor and Clerk to sign the by-law.

By-law 2026-007 - Concession Road 3 North Drain - Third and Final Reading

Council passed By-law 2026-007 to establish the Concession Road 3 North Drain, and authorized the Mayor and Clerk to sign the by-law.

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