



# The Corporation of the Town of Amherstburg

## MAYORAL DECISION NO. 2025-002

### DELEGATION FOR THE APPOINTMENT OF A CHIEF ADMINISTRATIVE OFFICER

**Authority:** Section 284.5 of the Municipal Act, 2001, (the Act) assigns the power of the municipality with respect to appointing a Chief Administrative Officer as section 229 of the Act, to the Head of Council. Section 284.13 of the Act provides that the Head of Council may delegate their powers and duties with respect to section 284.5. Section 284.15 provides that any person who held the position of the Chief Administrative Officer before the municipality was designated under Part VI.1 of the Act shall continue in their position until such time that they are dismissed by the Head of Council. Valerie Critchley is presently appointed to the position of the Chief Administrative Officer for the Town of Amherstburg, as outlined in By-law 2022-065, as amended.

**WHEREAS**, the Province of Ontario has granted Strong Mayor Powers to the Head of Council in the Town of Amherstburg on May 1<sup>st</sup>, 2025; and,

**AND WHEREAS**, I and Members of Council asked the Province of Ontario to remove the Town of Amherstburg from the Strong Mayor Power Framework; and,

**AND WHEREAS**, where a municipality is granted Strong Mayor Powers, the Head of Council has certain powers which can and which cannot be delegated; and,

**AND WHEREAS**, the Town of Amherstburg remains within the Strong Mayor Powers Framework at this time;

**NOW THEREFORE**, I, Michael Prue, Mayor of the Town of Amherstburg hereby delegate to the Amherstburg Town Council the power to appoint or dismiss a Chief Administrative Office in accordance with section 284.13 of the Act.

This Decision comes into effect on June 16, 2025 and shall remain in force and effect until such time it is withdrawn.

**Dated** this 16<sup>th</sup> day of June, 2025.

A handwritten signature in black ink, reading "Michael Prue".

Michael Prue,  
Mayor

